

DUNSFOLD PARISH COUNCIL

Commons Committee

Minutes of the meeting of the Commons Committee meeting of the Parish Council of Dunsfold held in the Nugent Room, Winn Hall, Dunsfold on Monday 15th September 2014 at 7:30pm.

Councillors Present:

Cllr Alan Ground (Chairman)
Cllr Barrie Pople (Vice Chairman)
Cllr Roy Enticknap
Cllr Stephen Hayward
Cllr Martin Gardiner

In attendance:

Mrs Celeste Lawrence (Clerk and Responsible Financial Officer)
2 parishioners

Representing Friends of Dunsfold Common:

Mr Alistair Bentall

Apologies:

Cllr Rosie Brough
Mr John Hedger
Mr Mence Wilkinson

Item		Action
14/15: 010CC	<u>MINUTES</u> The minutes 14/15:005CC to 14/14:009CC of the meeting held on 14 th July 2014 as circulated to all members were approved and signed by the Chairman.	
14/15: 011CC	<u>MATTERS ARISING FROM THE MINUTES</u> None.	
14/15: 012CC	<u>ELMBRIDGE HOUSE TREES</u> Cllr Enticknap reported that a quote from Mark Hearn had been received for the works on the common by Elmbridge House being £425 + £560 for labour. WBC ranger, Arno Sparkogal, confirmed that the works were the PC responsibility not WBC. Mark Hearn would contact Andy Clout, WBC, for permission as the trees are in a conservation area and it required approval from WBC for the works to be carried out. The Poplar tree also to be pollarded. All AGREED that this work must be done and paid for by the funds set aside in the contingency.	
14/15: 013CC	<u>RPA REGISTRATION</u> The Clerk reported that the CHP (County & Parish Holding number) had not been received in order to complete the RE1 form. Clerk to follow up.	Clerk
14/15: 014CC	<u>UPDATE ON RIPARIAN OWNERS IN REGARD TO INVASIVE SPECIES</u> Cllr Pople reported that he had identified all riparian owners in the village. The mapping of the invasive species needs to be done. He further reported that Petra Billings and the forestry people are trying to obtain a programme of works being done in the Chiddingfold area. Cllr Pople also reported that Japanese Knotweed had been sighted down the bottom of Wrotham Hill but the new owners of the property had to remove it as a condition of their mortgage.	
14/15: 015CC	<u>SCC LOCALISM PROGRAMME</u> Cllr Enticknap reported that 2 verge cuts had already been done and another would be needed in October. He further reported that he had received a quote for the verge works proposed in Howicks Lane: £440. The Clerk confirmed that the Localism Scheme money had been received by SCC and that	

	<p>the schedule would be compared to the relevant invoices. It was agreed that Dan Payne, WBC, would be contacted regarding the cleaning and replacing of signs around the village.</p>	
<p>14/15: 015CC</p>	<p><u>REPORT FROM THE CHAIRMAN OF THE COMMONS STEERING GROUP</u> Cllr Enticknap reported that a quote from Mark Hearn had been received for the proposed work at the school pond which included the removal of brambles, rubbish and tree clearing. Quote £3300. All members AGREED to the works to be carried out at the end of October. He further reported that the Elm Corner pond needed clearing approx. £500. The Clerk to check the precept for money dedicated to pond works. Cllr Enticknap reported that a FoDC meeting will be held next month and the discussions would include whether the friends could increase their grant to the Parish Council.</p>	<p>Clerk</p>
<p>14/15: 016CC</p>	<p><u>ANY OTHER ISSUES RELATING TO THE COMMON</u> Cllr Pople has been approached by the owners of The Mead to request permission to place a skip on the common for a 2 day period. It was agreed that Cllr Pople would give them the permission needed.</p>	

There being no further business the Chairman closed the meeting at 8.20pm.

DATE.....

CHAIRMAN.....