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# DUNSFOLD PARISH COUNCIL

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Tel: 01483 200980

email: [dunsfoldparishclerk@btconnect.com](mailto:dunsfoldparishclerk@btconnect.com)

Unit 3, The Orchard

Chiddingfold Road

Dunsfold

GU8 4PB

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## COMMONS COMMITTEE MINUTES

Minutes of the Parish Council Commons Committee Meeting held on Thursday 15th September 2016 at 7.30 pm in the Nugent Room, Winn Hall, Dunsfold.

Cllrs Present:

Cllr Steven Haines, Chairman

Cllr Rupert Jones

Cllr Stephen Hayward, Vice Chairman

Cllr Jean Martin

Cllr Nick Shepherd

Cllr Roy Enticknap

Representing Friends of Dunsfold Common:

Mr Alastair Bentall

Mr Mence Wilkinson

Mr John Hedger

In attendance:

Mrs Celeste Lawrence, Clerk & RFO

Public: 2

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### 1. APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Gray.

### 2. MINUTES OF THE LAST MEETING

The draft minutes of the Parish Council meeting held on 14th July 2016 were AGREED and signed by the Chairman as a true record.

### 3. MATTERS ARISING FROM THE MINUTES

None.

### 4. REPORT FROM THE CHAIRMAN OF THE COMMONS STEERING GROUP

Cllr Enticknap reported that the amount of £5,500 had been awarded for the 2016/17 Highways Localism Scheme. This year's grant had contributed towards the costs of cutting and strimming the commons. Further work to complete the cut and strimming would be completed on the areas of common further from the village centre.

### 5. USE OF MARQUEES AND SIGNS ON THE COMMON

Cllr Enticknap reported that numerous marquees and signs were being erected on the common with no prior permission being sought from the Parish Council. It was AGREED that all events needed permission to erect signs and marquees on the common and would be considered on an individual basis to ensure that the necessary insurance would be in place.

Cllr Enticknap requested permission for the bonfire to erect advertising signs on the common. All members AGREED.

It was requested that the Clerk seek advice from the insurers as to who's responsibility the tables on the common in front of The Sun are.

The Clerk reported that an enforcement notice regarding the over use of signs on the common had been received from WBC. They informed the Council that signs would be removed.

### 6. COMMON AREA ISSUES

Cllr Enticknap reported that Joe Court would be starting work on the Elm Corner and KGV ponds in November.

Cllrs Enticknap and Haines with Joe Court would be identifying and marking trees that needed to be re-

moved from the initial Woodland Management plan. This would be advertised in the next newsletter being distributed in September.

Cllrs Enticknap and Haines along with the Clerk are to meet with Arno Spaarkogel and Matthew Lank from WBC in October to have preliminary discussions about updating the Commons Management plan.

A letter from Thames Water had been received informing the Council that major works would be taking place from November and requesting use of the Council car park to place their welfare facilities and equipment during the works. Cllr Hayward suggested that the school car park was unused and therefore a better place for the facilities so the public car park would still be available for parishioners. The Clerk to write to Thames Water.

There being no further business, the Chairman closed the meeting at 7.50 pm.

Signed..... Dated.....