

# DUNSFOLD PARISH COUNCIL

## Commons Committee

Minutes of the meeting of the Commons Committee meeting of the Parish Council of Dunsfold held in the Nugent Room, Winn Hall, Dunsfold on Thursday 16<sup>th</sup> July 2015 at 7:30pm.

### **Councillors Present:**

Cllr Steven Haines (Chairman)  
 Cllr Stephen Hayward (Vice Chairman)  
 Cllr Roy Enticknap  
 Cllr John Gray  
 Cllr Jean Martin  
 Cllr Nick Shepherd

### **Representing Friends of Dunsfold Common:**

Mr Alistair Bentall

### **In attendance:**

Mrs Celeste Lawrence (Clerk and Responsible Financial Officer)

Item		Action
15/16: 007CC	<b><u>APOLOGIES</u></b> Mr John Hedger Mr Mence Wilkinson	
15/16: 008CC	<b><u>MINUTES</u></b> The minutes 15/16:001CC to 15/16:006CC of the meeting held on 18 <sup>th</sup> May 2015 as circulated to all members were approved and signed by the Chairman.	
15/16: 009CC	<b><u>MATTERS ARISING FROM THE MINUTES</u></b> None.	
15/16: 010CC	<b><u>COMMONS MANAGEMENT PLAN</u></b> The Clerk had circulated the proposed Commons Management Plan. All members AGREED to adopt the plan. It was AGREED that the Steering Group would meet once Petra Billings recommendations had been received to work out costs and potential grants.	
15/16: 011CC	<b><u>PARKING ON THE COMMON</u></b> Cllr Gray reported that he and Cllr Enticknap had met to discuss the historical issues and the need to have a policy to advise anyone who wishes to have access over or temporary parking on the common. Cllr Gray has obtained the latest information of easements granted by Waverley Borough Council and advice on the process for applying for a new easement. The following are being considered as the actions arising out of these discussions:- <ol style="list-style-type: none"> <li>1. To publish an updated list of Easements granted in respect of the common on the village website or other suitable media.</li> <li>2. To prepare a statement from the Parish Council on Parking and Access over the common for those properties who are directly affected. Within this statement to advise how an easement can be obtained through Waverley Borough Council.</li> <li>3. To prepare a statement in respect of anyone who wants to have temporary access or a need to park on the common.</li> <li>4. To consider additional parking needs of the village</li> </ol> In respect of point 3 above the Parish Council would only be able to say that they have no objection to any access or parking. Waverley has confirmed that as they have granted a lease, they would consult with the Parish Council if any new application for access or right to park on the Common Land was received.	

	<p>In the absence of a Ranger and under the Lease granted, the Parish Council would seem to have the responsibility to monitor and ensure enforcement of the use of the Dunsfold Common.</p> <p>In the absence of any written policies or statements it is proposed that all requests in respect of use of or access over the Dunsfold Common be referred to Cllr Enticknap and reported to the Parish Council at a regular Commons Meeting. All members AGREED that Cllr Enticknap would be the contact for this.</p>	
<b>15/16: 012CC</b>	<p><b><u>HIGHWAYS LOCALISM SCHEME</u></b></p> <p>Cllr Enticknap reported that the full common cut had been completed and that there would be a 2<sup>nd</sup> cut on the verges in the next month to coincide with the shops food fair on 23<sup>rd</sup> August.</p>	
<b>15/16: 013CC</b>	<p><b><u>REPORT FROM THE CHAIRMAN OF THE COMMONS STEERING GROUP</u></b></p> <p>Cllr Enticknap reported that Rick Walker has spent a day clearing weeds and waste from Stan's Pond.</p>	
<b>15/16: 014CC</b>	<p><b><u>ANY OTHER ISSUES RELATING TO THE COMMON</u></b></p> <p>None.</p>	

There being no further business the Chairman closed the meeting at 8.10pm.

DATE.....

CHAIRMAN.....