

DUNSFOLD PARISH COUNCIL

Parish Council Meeting

Minutes of the meeting of the Parish Council of Dunsfold held in the Nugent Room, Winn Hall, Dunsfold on Monday 12th January 2015 at 7:30pm.

Present:

Cllr Alan Ground (Chairman)
 Cllr Barrie Pople (Vice Chairman)
 Cllr Roy Enticknap
 Cllr Martin Gardiner
 Cllr R Brough
 Cllr Stephen Hayward

In attendance:

2 parishioners
 Mrs Celeste Lawrence (Clerk and Responsible Financial Officer)

Apologies:

Cllr Shepherd

Item		Action
14/15: 113	<p><u>DECLARATIONS OF PECUNIARY OR OTHER INTERESTS</u></p> <p>None declared.</p>	
14/15: 114	<p><u>MINUTES</u></p> <p>The minutes 14/15:102 to 14/15:112 of the DPC meeting held on 8th December 2014 as circulated to all members were approved and signed by the Chairman.</p>	
14/15: 115	<p><u>CHAIRMANS REPORT ON MATTERS ARISING SINCE THE LAST MEETING</u></p> <p>None arising.</p>	
14/15: 116	<p><u>RATIFY COMMONS COMMITTEE MEETING</u></p> <p>The Chairman reported on the proceedings of the Commons Committee meeting held earlier this evening and it was RESOLVED to adopt the recommendations as recorded in the Commons Committee minutes.</p>	
14/15: 117	<p><u>UPDATE ON THE WAVERLEY LOCAL PLAN</u></p> <p>The Chairman reported on the proposal discussed between representatives of the Parish Councils of Alfold, Bramley, Busbridge, Chiddingfold, Dunsfold, Hascombe and Hambledon that they should Commission Motion Transport to produce a Critique of the perceived deficiencies of the Transport Report submitted to Waverley from Vectos (on behalf of Dunsfold Airport Limited) and the SCC Transport Report obtained by Waverley from SCC, on the transport effects of the three scenarios for between 1800 and 3400 dwellings and related infrastructure on Dunsfold Park. The cost of the Motion report excluding VAT would be in the region of £6k and would be borne by the seven Parish Councils in proportion to their populations in the 2011 Census. All members AGREED to this proposal and cost. The report would be produced by mid-February.</p> <p>Cllr Ground further stated that WBC would reportedly be spending a substantial sum on their own research into the traffic effects of the Dunsfold Park scenarios.</p>	
14/15: 118	<p><u>UPDATE ON AFFORDABLE AND MARKET HOUSING</u></p> <p>The Chairman reported that the Chairman, Deputy Chairman and Cllr Enticknap had held a further meeting with the owner of site 747 and the developer Kitewood to discuss their proposed development of the site for market houses together with the percentage of affordable housing required by the Local Plan and the NPPF. It was reported that Kitewood had had a meeting with a</p>	

	<p>Waverley Planning officer who said that the proposed scheme would have to be assessed under the NPPF presumption in favour of development unless detriments outweighed the benefits. Kitewood said that in its view a substantial benefit could be that if the application was granted s106 monies could be applied to assist the recovery for the village of the use of the Dunsfold School site. Cllrs Ground and Pople declared a non-pecuniary interest in relation to that aspect, and reserved their position resulting from their role as trustees of Dunsfold Village School Trust.</p> <p>It was agreed that a proposed scheme would be produced to the Council by Kitewood by mid to late February; that the scheme would not include provision for access through Nugent Close, which neither the Council nor the owners of Nugent Close, considered feasible or acceptable; but would provide for a separate access from Dunsfold Common Road to the north of the site in return for which compensation land for the access over the common would be provided.</p>	
14/15: 119	<p><u>NEW AFFORDABLE SITE</u></p> <p>The Chairman reported that in pursuit of a site to provide the affordable housing required by the 2013 HNS Survey a meeting had been held between Louise Williams the Rural Housing Enabler from Surrey Community Action, Nick Hughes of English Rural Housing Association, Cllrs Ground, Pople and Enticknap regarding the site known as Springfield situated on Alfold Road. ERHA's proposal to build 8 shared ownership houses and 2 market houses on the first acre of the site adjacent to the Alfold Road access had been put to the site owners. The owners were seeking further advice before responding to ERHA. The Council agreed that subject to seeing full details of a proposal they were supportive in principle of this site in preference to others for the affordable housing required by those with local connection to the village.</p>	
14/15: 120	<p><u>PRECEPT 2015/16</u></p> <p>The draft precept, circulated prior to the meeting, was discussed and agreed at £31,000, an increase of £1000 over the previous year's precept, the amount being justified by the agreed estimated expenditure requirements for next year. It was AGREED that the Clerk would submit this to WBC.</p>	Clerk
14/15: 121	<p><u>REMEMBRANCER AND FOOTPATHS OFFICER</u></p> <p>The Chairman reported that he and the Clerk had held a meeting with Irene Dallinger and Sheila Jones to discuss the role of Remembrancer. The meeting had agreed that Sheila would become the new Remembrancer but would be assisted by Irene Dallinger in a support role particularly as and when a site for the housing of the archive would become available. Irene was willing to continue to be the Footpaths Officer provided as was hoped that with the help of SCC Cllr Young's initiative SCC were to become more supportive of the footpath officer role.</p>	
14/15: 122	<p><u>ELECTIONS</u></p> <p>With the forthcoming elections on 7th May, it was AGREED that the election would be advertised on the web site, the village e-mail list and in the next newsletter.</p> <p>Cllr Ground has agreed to give a talk at the next Discussion Group on "The Life and Duties of a Parish Councillor".</p>	AGG
	<p>The Chairman opened the meeting to the public at 8.30pm</p> <p>Mr Woodward informed the Council that the KGV Social Club Committee had held their AGM on 26th November. They currently have £1122 in the bank and have raised the annual membership from £5 to £10. He also said that all the tennis and football club members were up to date with their memberships. It has been agreed that the SS restart paying their monthly fee of the reduced rate of £100 p/m.</p> <p>He further informed the Council that a pre-application for flood lights at the tennis club has been submitted to WBC and they were waiting for a response from WBC. The decision for the grant made to Sport England would be made on April.</p> <p>Mr Wragg informed the Council that the car park at KGV is deteriorating badly and would cost approximately £1k to mend. The Council are aware of the problem and it will be addressed in Spring when a quote for repairs would be obtained. He also commented that the ditch at the Western boundary needs digging. Mr Wragg suggested that the PC agendas be sent around via the village e-mail system which the Clerk would do in future.</p>	

	The Chairman closed the meeting to the public at 8.45pm.	
14/15: 123	BI-MONTHLY BANK STATEMENT AND RECONCILIATION The bi-monthly bank statement and reconciliation was sighted and signed by the Chairman.	
14/15: 124	KGV MANAGEMENT COMMITTEE REPORT It was AGREED that a quote be obtained from Ben Martin for repairs to the car park be made in Spring. It was further AGREED that the blocked ditch at the Western boundary be dealt with in the Spring.	
14/15: 125	PLANNING Status of current applications: WA/2014/0813: Dunsfold Airport Limited Application under Section 73 to vary/remove conditions of WA/2012/1857 Everyman Driving experience. Decision: Still pending WA/2014/1079: Duns, Hook House Lane Listed Building Consent for erection of extensions and alterations; erection of a detached garage following demolition of existing garage; erection of garden shed and garage store. Decision: Still pending Appeal for land between Chennels Cottage and Burdons ref WBC/2013/1820 Decision: Appeal date 11th Nov WA/2014/1793: Hatchlands House, Chiddingfold Road Alterations to elevation. Decision: Full permission WA/2014/2019: Wheelwrights, The Common Erection of a greenhouse following demolition of existing shed/store. Decision: Full permission WA/2014/2202: Sprunks Cottage, Knightons Lane Certificate of lawfulness under Section 192 for the erection of a single story extension. Decision: Certificate of lawfulness granted. WA2014/2218: Sprunks Cottage, Knightons Lane Certificate of lawfulness under Section 192 for the erection of a two storey extension and alterations. Decision: Still pending Planning applications to be considered: WA/2014/2300: Willards Farm, The Common Erection of extensions following demolition of existing extensions. Decision: No objection. WA/2014/2301: Willards Farm, The Common Listed building consent for erection of extensions following demolition of existing extensions. Decision: No objection. WA/2014/2363: Burningfold Court, The Common Erection of a detached garage following demolition of existing garage. Decision: No objection. WA/2014/2435: Church Close Farm, Church Green Cllr Ground declared an interest at this stage.	

	<p>Certificate of lawfulness under section 192 for the erection of single story extension. Decision: No objection.</p> <p>WA/2014/2421: Woodside House, Plaistow Road Erection of boundary fence. Decision: No objection.</p> <p>WA/2015/0001: OLD BLACKNEST COTTAGE, CHIDDINGFOLD ROAD Erection of pool house, construction of swimming pool, loggia and associated works. Decision: No objection.</p> <p>WA/2015/0002: OLD BLACKNEST COTTAGE, CHIDDINGFOLD ROAD Listed building consent for erection of pool house, construction of swimming pool, loggia and associated works. Decision: No objection.</p>																																																				
14/15: 126	<p><u>CORRESPONDENCE</u> None received.</p>																																																				
14/15: 127	<table border="1"> <tr> <td colspan="3"><u>PAYMENTS</u></td> </tr> <tr> <td>EXPENDITURE</td> <td></td> <td></td> </tr> <tr> <td>Mr and Mrs Goodall</td> <td>Office rent</td> <td>150.00</td> </tr> <tr> <td>Age UK</td> <td>Grant from precept 14/15</td> <td>250.00</td> </tr> <tr> <td>Alan Ground</td> <td>Chairmans & Councillors allowance 2014/15</td> <td>150.00</td> </tr> <tr> <td>Barrie Pople</td> <td>Councillors allowance 2014/15</td> <td>50.00</td> </tr> <tr> <td>Stephen Hayward</td> <td>Councillors allowance 2014/15</td> <td>50.00</td> </tr> <tr> <td>Rosie Brough</td> <td>Councillors allowance 2014/15</td> <td>50.00</td> </tr> <tr> <td>Roy S Enticknap</td> <td>Councillors allowance 2014/15</td> <td>50.00</td> </tr> <tr> <td>Martin Gardiner</td> <td>Councillors allowance 2014/15</td> <td>50.00</td> </tr> <tr> <td>Nick Shepherd</td> <td>Councillors allowance 2014/15</td> <td>50.00</td> </tr> <tr> <td>Mr and Mrs Goodall</td> <td>Office rent</td> <td>150.00</td> </tr> <tr> <td>Zoe Wragg</td> <td>Maintenance at KGV</td> <td>500.00</td> </tr> <tr> <td></td> <td></td> <td>1350.00</td> </tr> <tr> <td>INCOME</td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </table>	<u>PAYMENTS</u>			EXPENDITURE			Mr and Mrs Goodall	Office rent	150.00	Age UK	Grant from precept 14/15	250.00	Alan Ground	Chairmans & Councillors allowance 2014/15	150.00	Barrie Pople	Councillors allowance 2014/15	50.00	Stephen Hayward	Councillors allowance 2014/15	50.00	Rosie Brough	Councillors allowance 2014/15	50.00	Roy S Enticknap	Councillors allowance 2014/15	50.00	Martin Gardiner	Councillors allowance 2014/15	50.00	Nick Shepherd	Councillors allowance 2014/15	50.00	Mr and Mrs Goodall	Office rent	150.00	Zoe Wragg	Maintenance at KGV	500.00			1350.00	INCOME									
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14/15: 128	<p><u>ANY OTHER BUSINESS</u> None.</p>																																																				

There being no further business the Chairman closed the meeting at 9.20pm.

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CHAIRMAN.....