
DUNSFOLD PARISH COUNCIL

Tel: 01483 200980
email: dunsfoldparishclerk@btconnect.com

Unit 3, The Orchard
Chiddingfold Road
Dunsfold
GU8 4PB

MINUTES

Minutes of the Parish Council Meeting held on Thursday 13th October 2016
at 7.30 pm in the Nugent Room, Winn Hall, Dunsfold.

Cllrs Present:

Cllr Steven Haines, Chairman

Cllr Rupert Jones

Cllr Jean Martin

Cllr John Gray

Cllr Roy Enticknap

Cllr Nick Shepherd

In attendance:

Mrs Celeste Lawrence, Clerk & RFO

Public: 5

1. APOLOGIES FOR ABSENCE

It was noted that Cllr Stephen Hayward had offered his apologies.

The Chairman opened the meeting to the public at 7.31pm.

A presentation regarding the proposed Wings Museum was heard by the Council. A formal discussion would be held by the Councillors at the November meeting when the plans had been received.

The Chairman closed the meeting to the public 7.55pm.

2. DECLARATION OF INTERESTS

None declared.

3. MINUTES OF THE LAST MEETING

The draft minutes of the Parish Council meeting held on 15th September 2016 were AGREED and signed by the Chairman as a true record.

4. REVIEW OF ACTIONS FROM THE AUGUST PARISH COUNCIL MEETING MINUTES

No actions to report.

5. DADS ROADSIDE SIGNS

The Council raised no objections to the DADS advertising their forthcoming production.

6. VILLAGE SHOP SIGNAGE

The Clerk had circulated the proposed signs prior to the meeting. It was AGREED that the Clerk would request a shop specific proposal with the suggested sites. This would then be discussed at a future meeting.

7. NEIGHBOURHOOD PLAN

Cllr Gray reported that the Waverley contact for a potential Neighbourhood Plan is Jennie Falconer. It was AGREED that Cllr Haines will investigate what a Neighbourhood Plan would entail including: cost, timings and what is involved.

Cllr Gray also suggested that the Local Buildings should be reviewed and any new buildings registered.

8. STANDING ORDERS

The Clerk had circulated the proposed Standing Orders prior to the meeting. It was AGREED that the Standing Orders are ADOPTED by the Council.

9. FINANCIAL ORDERS

The Clerk had circulated the proposed Financial Regulations prior to the meeting. It was AGREED that the Financial Regulations are ADOPTED by the Council.

10. PRECEPT 2016/17

Cllr Gray suggested that an early meeting to discuss the 2016/17 be arranged. The Clerk to arrange with Cllr Haines and Gray.

11. PENSION SCHEME

The Chairman had circulated a note prior to the meeting. It was AGREED that the Clerk register with the Local Government Pension Scheme.

12. KGV MANAGEMENT REPORT

Cllr Haines reported that the Social Club are now making regular monthly payments of £300. The football club had confirmed that there will be 2 teams playing next season. A Snooker Club had been formed which consists of approx. 12 members.

Cllr Haines further reported that Mr Woodward had resigned as Chairman so there is no Chairman presently but this would be discussed at the next KGV meeting and reported at the next Council meeting.

13. REPORT ON MATTERS FROM WAVERLEY BOROUGH COUNCIL

Cllr Gray reported that the Dunsfold Park planning application decision date would be delayed and would likely be heard at the end of October or early November.

Cllr Gray further reported that once the comments from the consultation has been collated, the Draft Local Plan would go back to the Full Council before submission to the Inspector.

Waverley Borough Council have to find £3 million pounds of savings in the next 3 years and this would be challenging.

14. REPORT ON MATTERS FROM SURREY COUNTY COUNCIL

Cllr Gray reported that Surrey County Councillor Victoria Young had been invited and agreed to attend then next meeting on 10th November.

He also reported that a meeting between SCC, WBC and the Diocese had been held and it had been agreed that SCC and the Diocese are required to provide a plan by 13th October to produce a schedule of work to make the School building weather proof by 24th December 2016.

The Chairman opened and closed the meeting at 8.30pm.

15. NOTIFICATIONS FROM WAVERLEY

WA/2016/1569 - 1 Festina Lente, Fisher Lane, Chiddingfold, GU8 4TF

Application under section 73 to vary condition 1 of WA/2015/0542 (plan numbers) to allow reposition of new dwelling by 2 metres from the approved position.

Decision: Full permission

WA/2016/2395 - Dunsfold Park, Stovolds Hill

Hybrid Planning Application;

Decision: Pending

WA/2016/1034 - Wetwood Farm, Chiddingfold Road, Dunsfold

Outline application for the erection of agricultural buildings of over 3,000 sq m to house up to 350 boars (male pigs) for use in artificial insemination including associated laboratory and parking following demolition of existing poultry buildings.

Decision: Pending

WA/2016/1766 - Land to the North of Nugents Close

Erection of 42 dwellings, together with associated works, including the construction of a new access road, parking, associated landscaping, public open space and the provision of pedestrian/cycle links connecting

with Nugent Close (revision of WA/2016/0777).

Decision: Pending

WA/2016/1749 - Burdocks, 1 The Green

Listed Building Consent for erection of a single storey extension and insertion of 2 roof lights.

Decision: Pending.

WA/2016/1748 - Burdocks, 1 The Green

Erection of a single storey extension and insertion of 2 roof lights (revision of WA/2016/0079).

Decision: Pending.

NMA/2016/0156 - Keepers, Plaistow Road, Dunsfold, GU8 4PF

Amendment to WA/2015/2202 for alterations to fenestration.

Decision: Non material amendment allowed.

WA/2016/1664 - Land at Wrotham Great Copse, Knightons Lane, Dunsfold

Certificate of Lawfulness under Section 191 for use of land for ground workers contractor's yard for the storage of materials, plant and equipment and associated vehicle parking.

Decision: Pending.

Notification of Appeal - APP/R3650/W/16/3155714 - Land at Springbok Estate, Sachel Court Drive, Alfold - Waverley ref: WA/2015/1381

Public enquiry scheduled to take place in July 2017.

16. NEW PLANNING APPLICATIONS

WA/2016/1853 - Land North junction with Hurlands Lane, Wrothams Great Copse, Knightons Lane, Dunsfold

Erection of 2 dwellings following the demolition of existing buildings (revision of WA/2015/1640).

Decision: Response to be drafted and circulated.

17. VILLAGE PROJECTS

Website - Cllr Haines reported that a meeting with Rob Dunn had taken place. The costs of a bespoke website would be approx £2500. This would need to be considered for the next precept year. Grants for new website would also be investigated.

Play Area - Cllr Martin sought permission to erect sign advertising the forthcoming sponsored Halloween Disco on the 29th October. The Council raised no objection.

18. CORRESPONDENCE

Email from Flights of Fantasy - the contractor had recommended that the roundabout at the KGV play area should be removed as it was unsafe in his view. The Clerk to organise an inspection.

Surrey Tree Warden Network - Remarkable Trees of Surrey booklet to be kept at the Council office.

Fields in Trust Impact Report - Noted.

Jo Court estimate for removing lightning damaged trees.

19. FINANCIAL MATTERS

EXPENDITURE		
Zurich Municipal	Additional event cover	54.75
Post Office Ltd	BT telephone	128.81
Hascombe Parish Council	Transport report	128.86

Celeste Lawrence	PAYE for August	839.64
Post Office Ltd	Tax & NI for August	48.59
Andrew Wragg	KGV caretaker	400.00
Celeste Lawrence	Reimbursement for telephone and stamps	34.55
Celeste Lawrence	Clerks PAYE for September	839.61
Mr & Mrs Goodall	Office rent	180.00
Post Office Ltd	BT broadband	180.00
Stephen Hayward	Post distribution	20.00
Craddocks Printing Works	Newsletter	326.00
Winn Hall MC	Hire of hall	11.00
	Total Expenditure	2548.97
INCOME		
Surrey County Council	Localism Scheme	5500.00

20. FUTURE AGENDA ITEMS

Wetwood Cottage.

There being no further business, the Chairman closed the meeting at 9.25 pm.

Date.....

Chairman.....