

DUNSFOLD PARISH COUNCIL

Parish Council Meeting

Minutes of the meeting of the Parish Council of Dunsfold held in the Nugent Room, Winn Hall, Dunsfold on Monday 15th September 2014 at 7:30pm.

Present:

Cllr Alan Ground (Chairman)
 Cllr Barrie Pople (Vice Chairman)
 Cllr Roy Enticknap
 Cllr Martin Gardiner
 Cllr Stephen Hayward

In attendance:

2 parishioners
 Mrs Celeste Lawrence (Clerk and Responsible Financial Officer)

Apologies:

Cllr R Brough

Item		Action
14/15: 064	<u>WELCOME CLLR SHEPHERD</u> The Chairman welcomed Cllr Shepherd to the Council. It was AGREED that the Clerk would ask Cllr Shepherd to complete an Acceptance of Office and the Register of Interest forms. It was further AGREED that Cllr Shepherd would sit on the KGV Management Committee.	Clerk
14/15: 065	<u>DECLARATIONS OF PECUNIARY OR OTHER INTERESTS</u> None declared.	
14/15: 066	<u>MINUTES</u> The minutes 14/15:053 to 14/15:063 of the DPC meeting held on 11 th August 2014 as circulated to all members were approved and signed by the Chairman.	
14/15: 067	<u>CHAIRMAN'S REPORT ON MATTERS ARISING SINCE THE LAST MEETING</u> None.	
14/15: 068	<u>RATIFY COMMONS COMMITTEE MEETING</u> The Chairman reported on the proceedings of the Commons Committee meeting held earlier this evening and it was RESOLVED to adopt the recommendations as recorded in the Commons Committee minutes.	
14/15: 069	<u>AFFORDABLE HOUSING</u> The Chairman reported on discussions which were still proceeding between Council representatives, The Rural Housing Enabler, English Rural Housing (Nick Hughes) and the owners of the Springfield site as a possible site for the small affordable housing development shown as needed by the HNS survey	
14/15: 070	<u>WBC LOCAL PLAN</u> The Chairman reported that the Council's response to the Plan was due by the 17 th October and a draft of this would need to be considered at the 13 th October meeting. WBC were rolling out consultation days where they would come and speak to residents and answer any questions that parishioners may have. The date for WBC to visit Dunsfold is 1 st October between 2pm – 4pm in the village car park. The subject would be discussed at the WEBC Towns & Parishes meeting on 29 th September.	
14/15: 071	<u>ARRANGEMENTS FOR THE MEETING REGARDING NUGENTS CLOSE</u> The Chairman reported that the meeting which we had asked Waverley Housing Leader to host in our letter to all parties of 20 th June had finally been set for 19 th September being held at 10.30am at WBC offices. Present would be Jane Abrahams, Louise Littlestone (London & Quadrant), 2	

	representatives from English Rural Housing Association and Cllrs Ground, Pople and Enticknap.	
14/15: 072	<u>BI-MONTHLY BANK STATEMENT AND RECONCILIATION</u> The bi-monthly bank statement and reconciliation was sighted and signed by the Chairman.	
14/15: 073	<u>MOBILE PHONE MAST</u> It was reported that Vodafone have a dedicated team that can help with the installation of a phone mast. It was AGREED that the Clerk would follow this up. It was further reported that contact had been made with Sahana Chandra regarding the process that needed to happen. The Clerk is waiting on feedback and advice from Ms Chandra. Clerk to follow up. Cllr Enticknap suggested that advertising for suitable land in the Country Land Owners magazine may identify a suitable site.	Clerk Clerk
14/15: 074	<u>STANDING ORDERS AND FINANCIAL REGULATIONS</u> It was AGREED that Anne Bott from Surrey Association of Local Councils, would be contacted in regards to these model documents.	Clerk
14/15: 075	<u>PLANNING</u> Status of current applications: WA/2014/0813: Dunsfold Airport Limited Application under Section 73 to vary/remove conditions of WA/2012/1857 Everyman Driving experience. Decision: Still pending WA/2014/1078: Duns, Hook House Lane Erection of extensions and alterations; erection of a detached garage following demolition of existing garage; erection of garden shed and garage store (revision of WA/2014/0556). Decision: Full permission WA/2014/1079: Duns, Hook House Lane Listed Building Consent for erection of extensions and alterations; erection of a detached garage following demolition of existing garage; erection of garden shed and garage store. Decision: Still pending WA/2014/1277: Bayfield Stud, Mendips, The Common Erection of dwelling, erection of stable building and open bay machine store/parking following demolition of existing stables. Decision: Still pending Planning applications to be considered: Appeal for land between Chennels Cottage and Burdons ref WBC/2013/1820 Decision: The Chairman reported that the appeal will be defended by WBC. It was AGREED that the original letter of objection would be resent and the right to attend would be reserved. WA/2014/1527: Foxes, Knightons Lane Certificate of Lawfulness under Section 192 for the stationing of a mobile home for ancillary accommodation. Decision: No comment WA/2014/1484: Church Close Farm, Church Green Erection of a porch following demolition of existing porch (revision of WA/2013/1165). Cllr Ground declared an interest. Decision: No comment	
14/15: 076	<u>CORRESPONDENCE</u> • A letter from Turn2us was noted	

	<ul style="list-style-type: none"> • An invitation form SALC was received – Cllr Ground agreed to attend. • A letter from SCC regarding a diversion of public footpath 193d was received and noted. • An email request to advertise a local community event was granted. 																																					
14/15: 077	<p>PAYMENTS</p> <table border="1"> <tr> <td colspan="3">EXPENDITURE</td> </tr> <tr> <td>Mr and Mrs Goodall</td> <td>Office rent</td> <td>150.00</td> </tr> <tr> <td>Zoe Wragg</td> <td>Ground maintenance at KGV</td> <td>414.42</td> </tr> <tr> <td>Post Office Ltd</td> <td>Clerks tax and NI for August</td> <td>47.29</td> </tr> <tr> <td>Celeste Lawrence</td> <td>Clerks PAYE for August</td> <td>811.97</td> </tr> <tr> <td>Mr and Mrs Goodall</td> <td>Office rent</td> <td>150.00</td> </tr> <tr> <td>Zoe Wragg</td> <td>Ground maintenance at KGV</td> <td>561.98</td> </tr> <tr> <td>JW Elliott & Sons</td> <td>Commons cut</td> <td>1896.00</td> </tr> <tr> <td>RJ Walker</td> <td>Strimming</td> <td>315.00</td> </tr> <tr> <td></td> <td></td> <td>4346.66</td> </tr> <tr> <td colspan="3">INCOME</td> </tr> <tr> <td>WBC</td> <td>Highways Localism Scheme</td> <td>8000.00</td> </tr> </table>	EXPENDITURE			Mr and Mrs Goodall	Office rent	150.00	Zoe Wragg	Ground maintenance at KGV	414.42	Post Office Ltd	Clerks tax and NI for August	47.29	Celeste Lawrence	Clerks PAYE for August	811.97	Mr and Mrs Goodall	Office rent	150.00	Zoe Wragg	Ground maintenance at KGV	561.98	JW Elliott & Sons	Commons cut	1896.00	RJ Walker	Strimming	315.00			4346.66	INCOME			WBC	Highways Localism Scheme	8000.00	
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14/15: 078	<p><u>ANY OTHER BUSINESS</u> None.</p>																																					

There being no further business the Chairman closed the meeting at 9.25pm.

DATE.....

CHAIRMAN.....