

DUNSFOLD PARISH COUNCIL

Parish Council Meeting

Minutes of the Parish Council meeting of the Parish Council of Dunsfold held in the Nugent Room, Winn Hall, Dunsfold on Thursday 17th September 2015 at 7:30pm.

Present:

Cllr Steven Haines
 Cllr Stephen Hayward
 Cllr Roy Enticknap
 Cllr John Gray
 Cllr Rupert Jones
 Cllr Jean Martin
 Cllr Nick Shepherd

In attendance:

Mrs Celeste Lawrence (Clerk and Responsible Financial Officer)
 6 parishioners

Item		Action
15/16: 043	<u>APOLOGIES</u> There were no apologies of absence.	
15/16: 044	<u>DECLARATIONS OF PECUNIARY OR OTHER INTERESTS</u> Cllr Jones declared an interest in planning application WA/2015/0838. Cllr Enticknap declared an interest in planning application WA/2015/1611.	
15/16: 045	<u>MINUTES</u> The minutes 15/16:022 to 15/16: 042 of the Parish Council meeting held on 16 th July 2015 as circulated to all members were approved and signed by the Chairman.	
15/16: 046	<u>MATTERS ARISING FROM THE MINUTES</u> None arising.	
15/16: 047	<u>RATIFY COMMONS COMMITTEE MEETING</u> The Chairman reported on the proceedings of the Commons Committee meeting held earlier this evening and it was RESOLVED to adopt the recommendations as recorded in the Commons Committee minutes.	
15/16: 048	<u>NEWSLETTER</u> The next newsletter is due and all Councillors were asked to suggest any contributions to be included.	ALL
15/16: 049	<u>DUNSFOLD TENNIS CLUB PROPOSAL</u> The Chairman reported that it had been confirmed that a lease of the tennis courts could be granted. However the Chairman further reported that due to the lack of income coming in to the KGV and repair and maintenance costs far exceeding the income, the Council were not in a position to commit to a lease until the situation had been resolved.	
15/16: 050	<u>FIELDS IN TRUST</u> Cllr Hayward reported that he had been researching Fields in Trust (FiT) with the view to approaching them to assist with the KGV. He had found some interesting information on their website but in order to be able to access the full reports, the Council had to become members. It was AGREED that the Clerk would subscribe to FiT.	Clerk

15/16: 051	<p><u>VILLAGE CONSULTATION</u></p> <p>The Chairman reported that a date had not yet been agreed as yet. The Council were waiting on a report from Kitewood regarding their planning application submission so the information could be shared with the village.</p>	
15/16: 052	<p><u>CHANGE OF COUNCIL NAME</u></p> <p>The Chairman suggested that the Council have a change of name to Dunsfold Village Council as it would help to modernise the Council and distance itself from the Church as it causes confusion and it is often presumed that they are the same organisation. After a vote, it was AGREED that the name would not change for the time being.</p>	
15/16: 053	<p><u>REPORT ON THE INAUGURAL SURGERY</u></p> <p>The Chairman reported that the first surgery had been a success. It was AGREED that the next surgery would be on the Saturday morning prior to the next full Council meeting on 12th November to attract more people.</p> <p>Some of the issues raised were:</p> <p>Mobile phone signal – Cllr Hayward is investigating.</p> <p>Dustbins to be removed in a timely manner from the common.</p> <p>Doctor’s Surgery opening times greatly reduced – the Clerk to write to the surgery.</p>	Cllr Hayward Clerk
15/16: 054	<p><u>QUEENS 90TH BIRTHDAY CELEBRATIONS</u></p> <p>Cllr Shepherd confirmed that the Bonfire committee would organise this event on 12th June 2016 in lieu of the annual May event.</p>	
15/16: 055	<p><u>BI-MONTHLY BANK RECONCILIATION</u></p> <p>The bi-monthly bank statement and reconciliation was sighted and signed by the Chairman.</p>	
15/16: 056	<p><u>KGV MANAGEMENT COMMITTEE</u></p> <p>The Chairman reported that the Parish Council last year supported the KGV to the sum of approx. £8000. He further reported that to date this year the Council had had to support the KGV to the sum of £3500 which the Council cannot continue to do and the KGV may be in danger of closing. It was AGREED that a meeting of the KGV Committee and user groups would take place to discuss ideas on how to make the KGV financially viable in the future. Cllr Haines to report back at the next meeting.</p>	Cllr Haines
	<p>The Chairman opened the meeting to the public at 8.30pm</p> <p>It was requested that the posts by the KGV pond be mended. Cllr Enticknap to repair.</p> <p>The Chairman closed the meeting to the public at 8.35pm</p>	
14/15: 057	<p><u>PLANNING DECISIONS MADE BY WAVERELY BOROUGH COUNCIL</u></p> <p>DW/2015/0032 – The Little House, Knightons Lane The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 4.6m, for which the height would be 4m, and for which the height of the eaves would be 2.7m. Decision: Withdrawn</p> <p>WA/2015/1195 – Larks Rise, Church Green Erection of a detached garage and a summerhouse following demolition of existing detached garage and summerhouse. Decision: Full permission</p> <p>WA/2015/1150 – Wintershall, Chiddingfold Road Change of use to include pond within residential curtilage together with erection of decking. Decision: Full permission</p> <p>WA/2015/1155 – Hunterswood Farm, Alfold Road</p>	

	<p>Erection of agricultural building to store hay, equipment and machinery, sited on existing hard standing. Decision: Full permission</p> <p>WA/2015/0838 – Millhanger, Chiddingfold Road Erection of dwelling with attached pool house, garage, stables and stores following demolition of existing agricultural buildings. Decision: Pending</p> <p>WA/2015/0806 – 2 Windways Erection of single storey extensions and alterations. Decision: Full permission</p> <p>WA/2015/0695 – Dunsfold Park, Stolvolds Hill Erection of 6 buildings to provide for 9,966sqm of B1(b), B1(c), B2 and/or B8 flexible use floorspace with associated parking, servicing, landscaping and works to existing access road following demolition of existing buildings. Decision: Pending decision</p>													
<p>15/16: 058</p>	<p><u>PLANNING TO BE CONSIDERED</u></p> <p>WA/2015/1611 – Frys Cross, Knightons Lane Extension to garage to provide an annex. Decision: No comment</p> <p>WA/2015/1641 – Wetwood Rough, High Street Green Erection of extensions (follows invalid application WA/2015/0243) Decision: No comment</p> <p>WA/2015/1640 – Land North Junction with Hurlands Lane, Wrotham Copse, Knightons Lane Erection of 2 dwellings following demolition of existing buildings Decision: It was AGREED that Cllr Jones review the plans and draft a letter to be distributed.</p> <p>WA/2015/1381 – Land at Springbok Estate, Sachel Court Drive, Alfold Part full/ part outline application. Full application for the erection of a building to provide a 60 unit independent living care facility with 20 associated bungalows following demolition of part of existing care home; Erection of 125 dwellings including a shop and café; all with community facilities including sports pitches, public open space and associated works; the provision of 2 new accesses, one on the Dunsfold Road and one on the Loxwood Road. Outline application for the erection of up to 275 dwellings, care home and primary school with associated open space. (For the outline part of the application all matters to be reserved except means of access) The application is accompanied by an Environmental Statement (as amended by plans received 06/08/2015). Decision: It was AGREED that Cllr Jones review the plans and draft a letter to be distributed.</p> <p>It was AGREED that the Clerk distribute a weekly list of planning applications to be considered.</p>	<p>Cllr Jones</p> <p>Cllr Jones</p> <p>Clerk</p>												
<p>15/16: 059</p>	<p><u>CORRESPONDENCE</u></p> <ul style="list-style-type: none"> • An invitation from English Rural to a mini conference was noted. • A letter from Land Registry regarding an easement application was noted. 													
<p>15/16: 060</p>	<p><u>PAYMENTS</u></p> <table border="1" data-bbox="236 1854 1310 2022"> <thead> <tr> <th data-bbox="236 1854 655 1888">Expenditure</th> <th data-bbox="655 1854 1118 1888"></th> <th data-bbox="1118 1854 1310 1888"></th> </tr> </thead> <tbody> <tr> <td data-bbox="236 1888 655 1955">Celeste Lawrence</td> <td data-bbox="655 1888 1118 1955">Reimbursement for stamps and stationary</td> <td data-bbox="1118 1888 1310 1955">26.62</td> </tr> <tr> <td data-bbox="236 1955 655 1989">Celeste Lawrence</td> <td data-bbox="655 1955 1118 1989">Clerks PAYE for July</td> <td data-bbox="1118 1955 1310 1989">832.14</td> </tr> <tr> <td data-bbox="236 1989 655 2022">Post Office Ltd</td> <td data-bbox="655 1989 1118 2022">Clerks tax & NI for July</td> <td data-bbox="1118 1989 1310 2022">46.40</td> </tr> </tbody> </table>	Expenditure			Celeste Lawrence	Reimbursement for stamps and stationary	26.62	Celeste Lawrence	Clerks PAYE for July	832.14	Post Office Ltd	Clerks tax & NI for July	46.40	
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	Mr and Mrs Goodall	Office rent	150.00	
	Post Office Ltd	Edf for KGV	769.03	
	RJ Walker	Gate post at Holy Well	120.00	
	Zoe Wragg	Maintenance at KGV	424.15	
	BDO	External audit	360.00	
			2728.34	
	Income			
	HMT 2 1/2% Cons	Interest	1.55	
	HMT 2 1/2% Cons	Account balance payment	248.25	
			249.80	
15/16: 061	<u>ANY OTHER BUSINESS</u>			
	None.			

There being no further business the Chairman closed the meeting at 9.35pm.

DATE.....

CHAIRMAN.....